

# CONSTITUTION OF THE OREGON TUALATIN VALLEY AMATEUR RADIO CLUB, INC.

AMENDED May, 1992; September 2005

**PREAMBLE:** WE, the undersigned, wishing to secure for ourselves the pleasures and non-pecuniary benefits of the association of persons commonly interested in Amateur Radio Service (A.R.S.) constitute ourselves the OREGON TUALATIN VALLEY AMATEUR RADIO CLUB (OTVARC) and elect this constitution and by-laws as our governing law. It shall be our purpose to foster good will and cooperation between all radio services, to be instrumental in helping the beginning or prospective Amateur Radio Operator (A.R.O.) sustain their interest and become properly licensed, to afford those active in the A.R.S. a means by which to meet and associate with other A.R.O., to promote radio knowledge, fraternalism and individual operating especially, but not limited to the AMATEUR RADIO EMERGENCY SERVICE (A.R.E.S.) in WASHINGTON COUNTY, OREGON, and to so conduct club programs and activities as to advance the general interest and welfare of the A.R.S. in the community.

## ARTICLE I MEMBERSHIP

Membership shall be by application and upon such terms as the club shall by its BY-LAWS provide.

## ARTICLE II OFFICERS

**Section A.** The officers of this club shall be: President, Vice President, Secretary, Treasurer and Trustee. They shall also constitute the Board.

**Section B.** The President, Vice President, Secretary and Treasurer of this club shall be elected for a term of one (1) year and Trustees shall be elected for a term of two (2) years by ballot of the members as the club shall by its BY-LAWS provide.

**Section C.** Vacancies occurring between elections must be filled by a special election at the first regular meeting following notice of such election in the Newsletter or similar publication.

**Section D.** Officers may be removed by a two-thirds (2/3) vote of the members present at a regular meeting.

## ARTICLE III DUTIES OF OFFICERS

**Section A.** The PRESIDENT shall preside at the meetings of this club, conduct the same according to the rules adopted. He or she shall enforce the due observance of the CONSTITUTION and the BY-LAWS; decide all questions of order as by Roberts Rules of Order, most recent publishing, however, such rules may be suspended by a majority vote of the members present. He or she shall perform such other duties as the laws or rules of the organization may require.

**Section B.** The VICE PRESIDENT shall assume all the duties of the President in the absence of the latter. He or she shall perform such other duties as the

laws and rules of the organization may require and also such duties as may be designated by the President.

**Section C.** The SECRETARY shall keep a record of the proceedings of all meetings, carry on all correspondence, read communications at each board meeting, and mail written notices to each member when necessary. He or she shall perform such other duties as the laws and rules of the organization may require and also such duties as may be designated by the President.

**Section D.** The TREASURER shall receive from members all funds and dues and keep an account of same in books provided for that purpose; shall give a report on same at each business meeting; shall notify all delinquent members of the amount due from them for dues and special assessments; shall notify the membership and officers of all delinquencies. He or she shall perform such other duties as the laws and rules of the organization may require and also such duties as may be designated by the President.

**Section E.** Each TRUSTEE shall be a member in good standing elected by the general membership. Their number can and may vary but shall not exceed five (5).

**Section F.** The officers and trustees enumerated herein shall constitute the Board of Directors and provide day-to-day guidance in the operation of the club. The Board shall hold title to all real, personal, or mixed property which the corporation may acquire. The Board shall hold the club's Amateur Radio License, if any, and shall by resolution designate one club member as License Trustee as required by the Rules and Regulations of the Federal Communications Commission. The License Trustee need not be one of the members of the Board. The Board shall have the power to designate and constitute permanent and ad-hoc operating committees of the club by resolution, and shall designate the powers, limitations, and general and specific responsibilities of each such committee as necessary.

## **ARTICLE IV MEETINGS**

The BY-LAWS shall provide for regular and special meetings. At meetings, a minimum of fifteen per cent (15%) of the membership shall constitute a quorum for the transaction of business.

## **ARTICLE V DUES**

The Club, by majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization within its objects as set forth in the Preamble. Nonpayment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership.

## **ARTICLE VI AMENDMENTS**

**Section A.** Any full member may initiate an amendment to the CONSTITUTION or BY-LAWS. Hereafter, the initiating members shall be called the Author(s). The proposed amendment must be submitted in writing to the Board and signed by the Author(s) and at least four (4) other full members or full family members.

**Section B.** The Board and/or its designated committee shall review the proposed amendment. The Board and/or committee shall respond to the Author(s) no later than the third regular club meeting after submission and shall make one of the following recommendations to the Author(s) in person or by mail:

1. that the proposed amendment be submitted for general membership review and vote as proposed;
2. that the proposed amendment be submitted for general membership review and vote with specific changes;
3. that the proposed amendment be withdrawn.

**Section C.** The Author(s) shall do one of the following no later than the third regular club meeting after receipt of the Board or committees recommendation, or the amendment will be deemed withdrawn:

1. accept some or all of the changes as recommended by the Board of committee as stated above;
2. insist that the proposed amendment remain unchanged;
3. withdraw the proposed amendment.

If the Author(s) choose C (1) or C (2) above, the modified amendment shall be published by the Board and distributed to the general membership by mail no later than the second regular club meeting following this action.

**Section D.** The proposed amendment shall be published in the club Newsletter and members shall vote for acceptance (yes) or rejections (no) of the amendment, by means of a written ballot also included in the Newsletter with the proposed amendment. The Author(s) shall publish a written statement of not more than 200 words including the purpose and intent of the proposed amendment. A majority of two-thirds (2/3) of the vote received by the next regular club meeting is required for ratification of the proposed amendment. The Author(s) may withdraw the proposed amendment at any time prior to its publication, and no vote shall be taken.

**Section E.** If the amendment is ratified, it shall take effect immediately, unless the amendment itself provides for otherwise.

## **ARTICLE VII RULES**

Roberts Rules of Order shall govern proceedings unless suspended by majority vote of the members present.